

Governance, Management & ESF

Thursday 26th May 2011 @ LVSTC

Programme

The aim of this workshop is to support governors and senior managers in achieving project delivery. From the perspective of auditing effective governance, the workshop will examine project development stages and processes from setting objectives through implementation to successful delivery and completion of the project. The workshop will also highlight the pros and cons of unincorporated, charity and company status

10.00am Welcome

10.05am Forming & Registering an Organisation: Ingrid Gardiner and Michael Geddes

~ some of the issues in deciding on an appropriate organisational structure: an unincorporated association; a charity; a company limited by guarantee; a community interest company; a social enterprise. Attention will be given to organisational registration and reporting requirements.

QUESTIONS

11.15am Refreshment break

11.30am Managing an ESF Project: Ray Phillips

~ consideration will be given to the responsibilities of committees and staff in designing and delivering an ESF project: management procedures; achieving outputs and outcomes; equalities monitoring; health; sustainability; reporting.

QUESTIONS

12.30pm Close

Participants are invited to book a free 1½ hour one-to-one surgery with a member of LVSTC staff at Bromley Hall on any aspect of organisational support.